



Change Request Form

Date: _____

Data Centre Location: *Please put “ ” to the appropriate box*

One (Kwun Tong)
 Jumbo (Tsuen Wan)
 Mega (Chai Wan)

Company Information

Company Name _____	Customer Code _____
Requested by Authorized Person Name: _____	(Must be same as HK ID Card / Passport)
English Name: _____	(If any)
Email: _____	Tel: _____

Type of Change

Company Information

Company Name	_____		
(IN FULL NAME)	_____		
Correspondence Address	_____		

Billing Address	_____		

Company Telephone No.	_____		
Company Fax No.	_____		
Person-In-Charge (1)	Name: _____	(Must be same as HK ID Card / Passport)	
	English Name: _____	(If any)	
	Email: _____	Tel: _____	
Person-In-Charge (2)	Name: _____	(Must be same as HK ID Card / Passport)	
	English Name: _____	(If any)	
	Email: _____	Tel: _____	
Person-In-Charge (3)	Name: _____	(Must be same as HK ID Card / Passport)	
	English Name: _____	(If any)	
	Email: _____	Tel: _____	

